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State Trading Corporation of Bhutan Ltd.

An ISO 9001: 2015 QMS, Quality Certified Company



Ref. No. STCBL/HRAD/03/2023/925

20th November 2023

STCBL is pleased to re-announce the following vacancies for immediate recruitment:

S N	Position of the vacant post	Grade	Slot	Qualification	Employment type	Experience	Pay and Benefits	Placement
1	Service Advisor	14	1	Class XII Pass	Regular	Preference shall be given to those with experience in relevant fields	Pay scale – 14,015 –350-24,515 (Basic Pay Nu. 14,015) +20% corporate allowance on basic pay. Other benefits: As per SRR 2018 <i>Note: Salary revision will be there upon the approval from the Board.</i>	Toyota Division (Service Centre), Head Office, Thimphu

Interested candidates fulfilling the required eligibility criteria may apply online on or before **5th December 2023** in the link mentioned below:

1. Service Advisor - <https://forms.gle/HHHnY1bjTDRMomBc7>

The following documents are required for your application:

1. Resume;
2. Valid Medical Certificate;
3. Citizenship ID Card (both front and back);
4. Security Clearance Certificate;
5. Copies of relevant Academic Transcripts and Course Completion Certificates;
6. Previous Work Experience Certificates (if applicable);
7. Training Certificates (if applicable); and
8. No Objection Certificate if employed.

Important Note:

- Only short-listed candidates will be notified through STCB website: www.stcb.bt.
- All scanned documents should be less than 2MB.
- STCBL will not receive any physical application.

For any inquiries, contact HRAD during the office hours at toll free no. 1980/1940 (Extension - 114)/PBAX - 02-322953/ 05-252332.



STCB Ltd.TM | Head Office, Thimphu, Bhutan

Ph: +975-2-332217/ 332352, email: info@stcb.bt, URL: <http://www.stcb.bt>