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State Trading Corporation of Bhutan Ltd.

An ISO 9001: 2015 QMS, Quality Certified Company



Ref. No. STCBL/HRAD/03/2024/ 282

21st February 2024

STCBL is pleased to announce the following vacancies for immediate recruitment:

S N	Position of the vacant post	Grade	Slot	Qualification	Employment type	Experience	Pay and Benefits	Placement
1	Fuel Pump Operator	19	10	Class VIII pass	Regular	Fresh	Pay scale- 9,135-230- 13,735 (Basic Pay Nu. 9,135.00) + 20% Corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other benefits: As per SRR 2018.	Petroleum Division – Nobding FRO, Wangdue and Chummey FRO, Bumthang.
2	Clerk II (Cashier/ Revenue)	16	2	Class XII (Commerce)	Regular	Preference shall be given to those with experience in relevant fields	Pay scale – 12,160 – 305-18,260 (Basic Pay Nu. 12,160.00) +20% corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018.	Petroleum Division – Nobding FRO, Wangdue and Chummey FRO, Bumthang.
3	Driver (Tanker Truck)	17	2	Class VIII pass with valid diving license in Heavy vehicles	Regular	Minimum 3 years of driving experience (Heavy vehicles)	Pay scale- 11,050-275- 16,550 (Basic Pay Nu. 11,050.00) +20% corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018.	Petroleum Division – Samtenling FRO, Gelephu.
4	Jr. Technician I (Electrician)	14	1	VTI graduate (Class X + 2 years VTI training in Electrical)	Regular	Preference shall be given to those with experience in Electrical and Plumbing field.	Pay scale – 14,715-370- 22,115(Basic Pay Nu. 14,715) + 20% Corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018	Human Resource and Administration Division- Head Office, Thimphu
5	Dispatcher/R ceptionist	16	1	Class XII Pass	Regular	Preference shall be given to those with experience in relevant fields	Pay scale – 12,160 – 305-18,260 (Basic Pay Nu. 12,160.00) +20% corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018.	Human Resource and Administration Division- Head Office, Thimphu



STCBL Ltd.TM | Head Office, Thimphu, Bhutan

Ph: +975-2-332217/ 332352, email: info@stcb.bt, URL: <http://www.stcb.bt>



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Interested candidates fulfilling the required eligibility criteria may apply online on or before **6th March 2024** in the link mentioned below:

1. **Fuel Pump Operator** - <https://forms.gle/4mBYe3YWwchY4k4A8>
2. **Clerk II (Cashier/ Revenue)** - <https://forms.gle/p3YHF3CRZz7Z6KYT8>
3. **Driver (Tanker Truck)**- <https://forms.gle/2gGtFPVZKCq8hHAAA>
4. **Jr. Technician I (Electrician)**- <https://forms.gle/4tHr9Sonh5oxFuZRA>
5. **Dispatcher/Receptionist**- <https://forms.gle/mmSQLTy9q9anaEaG7>

The following documents are required for your application:

1. Resume;
2. Valid Medical Certificate;
3. Citizenship ID Card (both front and back);
4. Security Clearance Certificate;
5. Copies of relevant Academic Transcripts and Course Completion Certificates;
6. Previous Work Experience Certificates (if applicable);
7. Training Certificates (if applicable); and
8. No Objection Certificate if employed.

Important Note:

- Only short-listed candidates will be notified through STCB website: www.stcb.bt.
- All scanned documents should be less than 2MB.
- STCBL will not receive any physical application.
- We will accept the vacancy application through the above links only.

For any inquiries, contact HRAD during the office hours at toll free no. 1980/1940 (Extension - 114)/PBAX - 02-322953/ 05-252332.

