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State Trading Corporation of Bhutan Ltd.



An ISO 9001: 2015 QMS, Quality Certified Company

Ref. No. STCBL/HRAD/03/2023/860

31st October 2023

STCBL is pleased to announce the following vacancy for immediate recruitment:

S N	Position of the vacant post	Slot	Qualification	Employment type	Experience	Pay and Benefits	Other Requirements	Placement
1	Sales Executive IV (Sales Boy)	2	Minimum Higher Secondary Certificate -Class XII pass	Contract for the period of one year.	Minimum 1 year of experience in relevant field. Other Skills – Basic Microsoft Office Skills, should have excellent customer service skills, proper behavioral knowledge with best supporting mentality.	Pay scale- BTN 22,424.00/ BDT 29,703.45 fixed pay (Including allowances and OT)	Sex: Male Age: 28–35-year-old Nationality: Bangladeshi	Bhutan Outlet, Branch Office, Dhaka, Bangladesh

Interested candidates fulfilling the required eligibility criteria may apply online on or before 7th November 2023 in the link mentioned below:

1. Sales Executive IV (Sales Boy) - <https://forms.gle/QkWNCysB8wLvvC9A6>

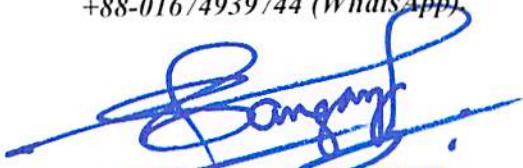
The following documents are required for your application:

1. Resume;
2. Valid Medical Certificate;
3. National ID Card (both front and back);
4. Passport Copy
5. Birth Certificate
6. Character Certificate from local Chairman or Commissioner
7. Class XII marksheet;
8. Copies of relevant Academic Transcripts and Course Completion Certificates;
9. Previous Work Experience Certificates (if applicable);
10. Training Certificates (if applicable); and
11. No Objection Certificate if employed.

Important Note:

- Only short-listed candidates will be notified through STCB website: www.stcb.bt.
- All scanned documents should be less than 2MB.
- STCBL will not receive any physical application.

For any inquiries, contact Mr. Noel Panday Remon, Assistant Manager during the office hours at +88-01674939744 (WhatsApp).


GENERAL MANAGER
HRAD
STCBL

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